

CROSS KEYS SURGERY PATIENTS PARTICIPATION GROUP (PPG) ABBREVIATED MINUTES
FOLLOWING MEETING HELD ON SATURDAY 19 MARCH AT 10.00 AM IN THE SURGERY.

1. The Chairman Designate welcomed all those who had kindly responded to the request to reform the PPG. The Chairman outlines the back ground and the demise of the earlier PPG. He stressed the importance of patient participation at all levels of healthcare and that working alongside the Cross Keys staff we could help influence and improve our local services.
2. Dr. Ally Wilson. (Partner Representative)) added he welcome and looked forward to working with the PPG
3. The attendees introduced themselves and the Chair said that we have a wealth of experience in a number of differing backgrounds to develop the PPG.
4. The attendees were happy for Denys Williams to be Chair, there were no volunteers for the posts of Secretary and Treasurer. Nick Oakley is prepared to assist the Chair by attending the South Locality Meetings. **ACTION Chair to advise South Locality Chair and also liaise with Nick.**
5. REVISED PPG CONSTITUTION. All agreed that the old constitution needed to be rewritten. The consensus was that the second option had better aims. The first 2 aims were key and the latter aims were things that we could aspire to later. “ amendments were proposed to aims 3 and 7. The revised draft constitution is attached and will be agreed at the next meeting. The question of feedback was raised and the various ways one can provide feedback and the requirement for each GP to be assessed was discussed. It was agreed that we review feedback at the next meeting. **ACTION. Chair to add Feedback as an agenda item for next meeting.**
6. NATIONAL ASSOCIATION OF (NAPP). Agreed that we should join NAPP and Geoffrey Young gave us a synopsis of the benefits. Dr Wilson agreed to ask Partners to pay first year subscription (Been advised that Partners have agreed to pay first year only). **ACTION. Chair to complete NAPP registration.**
7. DATES FOR NEXT MEETINGS. Agreed that we aim to meet every 3 months and attendees happy for a Saturday same time.
8. ON LINE APPOINTMENTS. The Practice Manager outlined the changes to the on-line booking system to be effective as from 1 April. In essence the daily release bookings (previously only available by phone or a personal visit) will also be available on the on-line booking system. He also advised that online system has now changed so you can select any GP/ Nurse Prescriber. There were some concerns that this might disadvantage those without internet access. The Practice Manager said that it should help by relieving the pressure on the phone lines so those calling in had less competition.
9. DRAFT PR TOWN PLAN. Chair remarked about the draft PR Town Plan and perhaps in the longer term a relook at all our local healthcare. area.
10. AOB. There was discussion about patient records. Does Chinnor surgery get its fair share of appointments (Practice manager says they do better than PR and all patients can opt for a Chinnor appointment.). How many missed appointments and can we do anything to help.
11. DATE FOR NEXT MEETING. The next meeting will be on 18 June at 10.00 am at the Cross Keys Surgery.

Attendees:

Anthony Shaw

Rose Williams

Denys Williams

Kathryn Trout

Naomi Wakefield

Val Porter

Geoffrey Young

Nicolas Oakley

Pauline Miles

Bridget Le Huray

Peter Yoxall Practice Manager

Dr. Ally Wilson Partner Representative

Copied to:

Robert Martin

Steven Casson